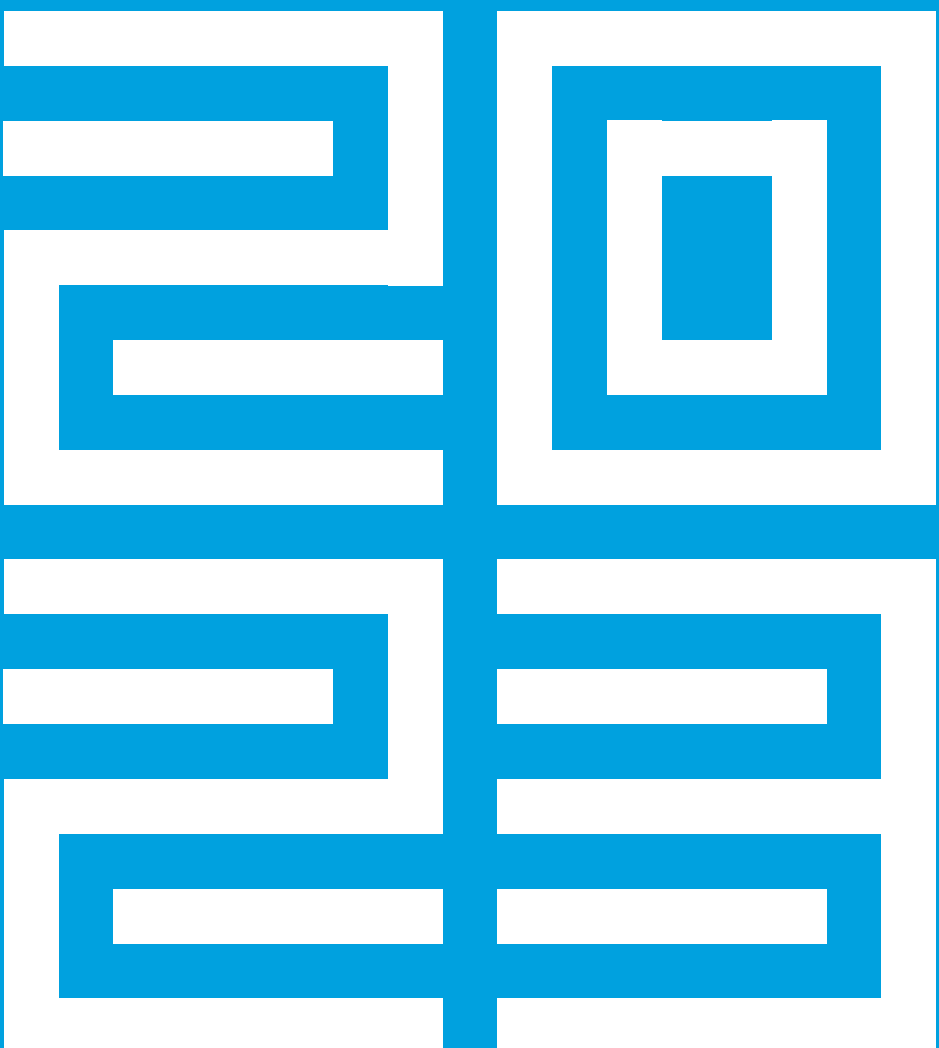




## Guidelines & Criteria

# Artist Award Scheme





# Artist Award Scheme 2023

## BACKGROUND

Wicklow County Council Arts Office established the Artist Award Scheme in 2013. It is one of a number of schemes designed to support artists, arts participation and art form development in County Wicklow. This scheme forms part of a wider set of actions initiated and developed by Wicklow County Council directed at supporting quality practice and public participation in the arts throughout the county

## 1 SCHEME PURPOSE

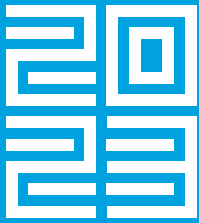
The Artist Award Scheme assists professional artists in the development of artistic practice by enabling them to explore meaningful ways to make work, test out innovative thinking and grow new ideas. The award supports professional practising artists to develop or realise a particular body of work or to undertake professional development.

The Artist Awards Scheme is open to artists at all stages of their careers that reside in or are native to County Wicklow. Professional artists working in any art forms, discipline or genre including; film, music, visual arts, theatre, dance, literature, architecture, animation, performance, circus, traditional arts, film, music and drama, are eligible to apply to this scheme.

This scheme aims to enable artists to:

- Develop and/or present new work
- Consider new approaches to their work in the digital and virtual space as a valid and essential arena for artistic endeavour
- Reach out to and connect with vital collaborators, networks, peers and other socially engaged artists, academics, community leaders etc. to develop a discourse on their practice
- Connect with international networks, organisations and practitioners, with a view to developing future collaborations and opportunities on an international scale
- Work in collaboration with communities of place and communities of interest in County Wicklow to develop and/or present new work

*Continued next page..*



# Artist Award Scheme 2023

## SCHEME PURPOSE CONTINUED

The purpose of the Artist Award Scheme is to support and nurture professional artistic practice in County Wicklow. In recognition of the limitations and the challenges posed to artists and their practice, we aim to:

- I. Support the development and creation of virtual, digital and physical practice and methodologies
- II. Support reflective ways of thinking and developing work which includes the creation of new local, national and/or international collaboration, reaching across borders tangible and imaginary

**Note:** In practical terms, this may include short-term mentorships, training or development support at postgraduate level. It may also include the presentation of new work outside the county and/or country by an artist resident in County Wicklow (where there is demonstrable benefit to the artist's practice)

- III. Support the creation of new works in all art forms that respond to times of social change, researches new ideas; questions themes or insights and looks to the future

**Note:** The proposed artworks must generate a dialogue through contemporary arts and have a significant impact on the artist's career development.

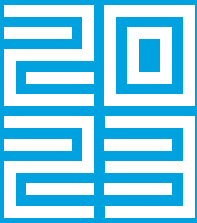
While the maximum award available is €5,000 awards are often made for lesser amounts.

Previous Artist Award Scheme applications have sought support to:

- participate in short-term courses or specialist workshops
- contribute to the costs of participation in a residency
- take part in professional mentoring programmes or development opportunities
- 'buy time' to develop or research a new body of work

Applications to fund third-level or on-going study are ineligible.

Wicklow County Council is aware that Covid 19 can disrupt an artist's work schedule and acknowledges that a degree of flexibility is required in the case of an awarded proposal being affected by Covid-19.



# Artist Award Scheme 2023

## 2 ASSESSMENT CRITERIA

To be successful under the Artist Award Scheme, applications must demonstrate:

- Adherence to the purpose, objectives, aims, and conditions as set out in the Artist Award Scheme guidelines
- Excellence (latent or achieved) of artistic practice
- Quality and innovative approaches in the proposal especially in terms of response to the challenges faced by artists in the making and presentation of their work e.g. digital or virtual practice
- Feasibility and viability of the proposal including evidence of advance planning and practical considerations being in place
- Financial feasibility (incl. evidence of other necessary finance and/or permissions being secured)
- Distinctive benefit to the applicant's professional practice as an artist

### 2.1 WHO IS ELIGIBLE TO APPLY

This award is open to all professional practising artists across all art forms and genres. Applicants must be native to County Wicklow or residing in County Wicklow for the past three consecutive years.

### 2.2 WHO IS NOT ELIGIBLE TO APPLY

- Undergraduates
- Persons currently in full-time education
- Persons not native to County Wicklow or not residing in County Wicklow for the past three consecutive years

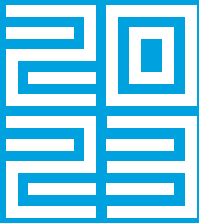
## 2.3 CATEGORIES NOT ELIGIBLE UNDER THIS AWARD

- Full-time undergraduate education
- Any project which already begun or is under way (unless there was a first phase of a project and what is proposed is a distinctive second phase or subsequent development)  
**Note:** a degree of flexibility will be provided where existing awarded proposals are delayed or affected as a result of illness due to the Covid-19
- Initiatives which form part of a competitive, charitable or fundraising context
- Funds for capital purchases such as equipment
- Self- publishing within literature; CD production within music; materials within the visual arts (paint/canvas etc.); bridging finance; final editing; purchase of equipment

## 3 ASSESSMENT PROCESS

A pool of potential assessment panel members encompassing arts practitioners, arts managers, curators, producers and individuals with appropriate artistic and community experience as well as local knowledge, will serve to ensure a balance of perspectives and expertise throughout the assessment of applications process.

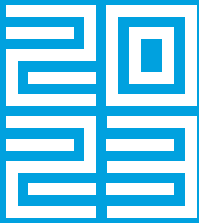
The appointed Assessment Panel will have access to completed applications and will meet to assess the applications and to shortlist and recommend award recipients digitally for 2023.



## Artist Award Scheme 2023

### 4 CONDITIONS

1. All awards are subject to the availability of funds. Awards maybe withheld or divided at the discretion of Wicklow County Council
2. All projects must take place in County Wicklow or be of benefit to the residents of the County with the exception of projects which involve international collaborators. Applicants must clearly indicate their relationship with the County as outlined in the Application Form
3. Applicants must provide evidence that any organisational commitment referenced by the artist in support of their application has been confirmed e.g. letters of support to show that a particular mentor is available, a place on a course is secured, or an exhibition opportunity confirmed
4. Applications and supporting documentation must be submitted online via the link provided on our website
5. Applications must be complete and have all relevant support documentation - Incomplete and/or late applications will not be accepted
6. No emailed applications will be accepted, applicants must apply through our online platform
7. All applications must adhere to the guidelines set out in this document
8. An online acknowledgement will be sent to the applicant confirming receipt of an Application
9. Applications will be assessed by a panel of professional arts practitioners and will include representation from Wicklow County Council
10. Shortlisting is likely to apply
11. Applicants will be notified of outcomes as soon as is practicable, however it is anticipated that the overall process from the submission of applications to notification will take 6-8 weeks
12. Successful applicants will be required to submit documentation and high quality visuals along with a brief report and an Income and Expenditure account before final drawdown of funding and project completion
13. Wicklow County Council must be credited in any publicity relating to the work which was supported under this scheme. A letter of offer will set out our specific branding and crediting requirements
14. Where relevant, compliance with best practice and legislation in Child Protection as outlined by the Department of Health and Children – [www.dohc.ie](http://www.dohc.ie) must be adhered to. While it is expected that proposals should be realised in full within the timeframe specified in the application, there will be a degree of flexibility will be granted a proposal timeframe is affected by Covid-19
15. Wicklow County Council reserves the right to review the Award Scheme at any time and as a result may make any changes necessary without any prior notice
16. Applicants are required to read the Wicklow County Council GDPR statement in its entirety
17. Please note that post assessment, the provision of detailed feedback on applications submitted is not possible



# Artist Award Scheme 2023

## 5 DOCUMENTATION & EVALUATION

Projects supported under the Artist Awards must be documented throughout the lifetime of the project. The final report submitted must include the following:

- An evaluation report to include a reflection of the overall experience(s) throughout the project from the perspective of the participants, artist(s), coordinating organisation or community group
- A short written report detailing how the grant from Wicklow County Council was expended i.e. project details, cost, timeframe, match-funding, outcomes
- A Financial Report along with Proof of Expenditure i.e. paid invoices/receipts to the value of the grant amount awarded
- A visual record (images/video) of the main stages of the project. A minimum of 5 high quality digital images are required (the images should be 300dpi, with a size of 292 x 195mm and saved as a JPEG. Max. Size 1-2 MB per image). Wicklow County Council reserves the right to use these images for any publicity relating to this scheme
- Evidence of your recognition/accreditation of Wicklow County Council's financial contribution to the project e.g. local newspaper articles, advertisements, reports, promotion material, etc. If a permanent artwork is created, Wicklow County Arts Office should be credited alongside the permanent work



## 6 HOW TO APPLY

Read all documentation carefully.

Under the 'Apply Online' section on our website, click on the 'Apply Here' link, choose the 'Submit' button next to 'Artist Award Scheme 2023' and complete the following:

- Enter all relevant details on the online application form (emailed/faxed/posted applications will not be accepted)
- Write a detailed description of your project (2,000 words max)
- Describe how the Artist Award Scheme would benefit your professional practice
- Upload a budget for 2023 plus an Income and Expenditure account for 2022. Please ensure the amount of grant funding you are seeking is included on the budget document (budget templates available on our website must be used)
- Upload supporting documentation including:
  - » An up-to-date Artist CV (max 2 pages)
  - » 5 examples of your work or items that demonstrates your track record. This can include images, reviews, letters of support, treatments, draft scores, audio or video recordings (links to YouTube, vimeo, Soundcloud, MP4 etc.)

### 6.1 SUCCESSFUL APPLICANTS WILL BE REQUIRED TO PROVIDE THE FOLLOWING:

- Tax Clearance Confirmation
- Evidence of Public Liability, Employers Liability and/or Professional Indemnity Insurance as appropriate
- Evidence of being native of County Wicklow or being resident in the county for the past three consecutive years

## APPLICATION DEADLINE

Monday 27th February 2023 at 4pm

Questions may be directed to

[karan@ktcl.ie](mailto:karan@ktcl.ie)

Please make your subject line 'Artist Award Scheme 2023'